

**ACTIVE/GUARD RESERVE (AGR)  
Vacancy Announcement 16-062  
(For on-board ARNG AGR only)  
(Rank: SGT (E5) – SSG (E6))**

**RECRUITING AND RETENTION NCO (2 VACANCIES)  
MOS/AOC: 79T**

22<sup>nd</sup> Recruiting and Retention Battalion  
Jefferson County, AL (Team 3)

**OPENING DATE:** 12 July 2016

**CLOSING DATE:** 26 July 2016

ARNG AGR JOB ANNOUNCEMENT: Recruiting and Retention NCO  
Rank: SGT-SSG Open to current AL ARNG AGR enlisted only.

Recruiting & Retention NCOs must conform to the highest moral and ethical responsibilities required of a NCO. RRNCOs are responsible for managing their own time and often work long and erratic hours to accomplish assigned missions. Must maintain compliance with applicable strength maintenance regulations, policies, procedures, and State guidance, including the 5-1-2-1 and 1 principle. Specific tasks, duties and responsibilities include the following:

1. Establishes and maintains contacts in designated recruiting area in order to generate interest, leads and enlistment into the AL ARNG. Conducts telephone prospecting, area canvassing and other lead generation activities.
2. Establishes and maintains effective centers of influence (COIs) and very important persons (VIPs) in schools, civic and government organizations.
3. Develops, implements, and maintains effective school recruiting programs.
4. Presents formal and informal presentations to various school and civic groups concerning the AL ARNG mission/role, history, programs, features, benefits, and various enlistment opportunities.
5. Establishes and maintains a liaison relationship with local radio, television, and print media personnel to ensure the public is made aware of the benefits of the AL ARNG.
6. Pre-qualifies prospects to ensure current, basic enlistment eligibility criteria are met. This includes enlistment options, programs, obligations, IET requirements, selective reserve incentive programs (SRIP) and the Montgomery GI Bill.
7. Advises and assists unit commander(s) in assigned areas in developing and implementing an effective strength maintenance program, to include action plans for major training activities, unit events, classes, and seminars.
8. During mobilization and as otherwise required assists commander(s) in the design, development, and implementation of a Family Assistance Center.
9. Conducts retention interviews as required.

**Recruiter Qualification Requirements:**

1. Must meet medical standards IAW AR 40-501, chapter 3 or 4. A physical profile of 132221.
2. Must have a 110 GT score, an E-5 and above who does not have a minimum score of 110 in GT can receive a waiver with a 100 GT and 96 or above in ST on ASVAB.
3. High school diploma graduates or has completed one (1) year of college with a GED (no waiver).
4. Meet selection criteria in National Guard Regulations 601-1, 600-200, 600-5, 600-10, 601-280, and AR 135-18 as applicable.
5. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (military justice), chapter 24, or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
6. Must complete Recruiting & Retention NCO course at the National Guard Professional Education center within 180 days of entry into the AGR program.

**This position will incur a maximum tour length of 48 months, upon completion the selected SM will return to traditional FTUS assignment.**

If interested in interviewing for this position, please forward the following:

- Memorandum Requesting an Interview
- Current ERB
- Current Biographical Summary
- MEDPROS IMR Report
- Height & Weight Statement (DA 5500 if applicable)
- Last Three NCOER's
- Last 2 record APFT (DA 705)
- Memorandum from supervisor acknowledging your interest in the position.

**MAILING ADDRESS:**

OTAG, HRO-MDM  
ATTN: SFC Smith  
1720 Congressman William L. Dickinson Drive  
MONTGOMERY, AL 36109-0711