ACTIVE/GUARD RESERVE (AGR)
Vacancy Announcement # 17-030
(For on-board AL ARNG AGR Enlisted only)

Supply Sergeant
MOS/AOC: ANY (E-4 – E-6)
Para Ln 111/04
Must possess MOS or be able to acquire within 12 months

161 Multifunctional Medical Battalion
Mobile, AL

OPENING DATE:  30 May 2017                                            CLOSING DATE:  14 June 2017

ARNG AGR JOB ANNOUNCEMENT:  Supply Sergeant, 92Y (E-4 - E-6)
Open to current AL ARNG AGR Enlisted only
(Personnel within the first 18 months of their initial tour are not eligible for consideration; current company level supply sergeants are not eligible to apply).

Duty Position Job Description/Criteria:
Serves as the Supply SGT. Selected individual will be responsible for overseeing, evaluating and processing all Logistics-related matters for the company. As the Unit Supply Sergeant, individual supervises or performs duties involving requests, receipt, storage, issue, accountability and preservation of individual, organizational, installation and expendable supplies and equipment; receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and returns organization and installation supplies and equipment. Operate unit level computers (ULC). Prepare all unit/organizational supply documents. Maintain automated supply system for accounting of organizational and installation supplies and equipment. Issues and receives small arms. Secures and controls weapons and ammunition in security areas. Schedules and performs preventive and organizational maintenance on weapons. Provide technical guidance to lower-grade personnel. Coordinates supply activities. Reviews and annotates changes to unit material condition status report. Individual is responsible for posting all transactions to property books and supporting documents files. Coordinates with company and battalion personnel to ensure that equipment and supplies are available and ready for events and other training activities as scheduled. Performs operator duties and unit level maintenance functions on assigned computer systems and equipment (GCSS-Army, ISM, DTS, RCAS, etc.). Additional duties as assigned.

If interested in interviewing for this position, please forward the following:
1. Memorandum Requesting an Interview through Battalion AO
2. Current Enlisted Record Brief (ERB) with AFQT scores.
3. MEDPROS IMR Report
4. Height & Weight Statement (DA 5500 if applicable)
5. Last Three NCOERs
6. Last 2 record APFT (DA 705)
7. Memorandum from Supervisor acknowledging your interest in the position.
8. If 92A, willing to attend & obtain 92Y (Unit Supply Specialist) training within 12 months of affiliation.

MAILING ADDRESS:
JFHQ-HRO-MDM
ATTN: SFC Smith
1720 Congressman W.L. Dickinson Drive
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