GRADE: SGT (E5) – SSG (E6)  
MOS/AOC: 92Y

POSITION: Supply Sergeant  
UNIT: HHC 877 EN BN

FEMALE ASSIGNMENT ELIGIBILITY: Yes  
LOCATION: Haleyville, AL 35565

OPENING DATE: 20 March 2018  
CLOSING DATE: 20 April 2018

AREA OF CONSIDERATION: Open Statewide to all AGR, Military Technician and Traditional Guardsman in grades E4 through E6 who are current members of the Alabama Army National Guard.

Duty Position Job Description/Criteria:

Serves as the Supply SGT. Selected individual will be responsible for overseeing, evaluating and processing all Logistics-related matters for the company. As the Unit Supply Sergeant, individual supervises or performs duties involving requests, receipt, storage, issue, accountability and preservation of individual, organizational, installation and expendable supplies and equipment; receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and returns organization and installation supplies and equipment. Operate unit level computers (ULC). Prepare all unit/organizational supply documents. Maintain automated supply system for accounting of organizational and installation supplies and equipment. Issues and receives small arms. Secures and controls weapons and Ammunition in security areas. Schedules and performs preventive and organizational maintenance on weapons. Provide technical guidance to lower-grade personnel. Coordinates supply activities. Reviews and annotates changes to unit material condition status report. Individual is responsible for posting all transactions to property books and supporting documents files. Coordinates with company and battalion personnel to ensure that equipment and supplies are available and ready for events and other training activities as scheduled. Performs operator duties and unit level maintenance functions on assigned computer systems and equipment (GCSS-Army, ISM, DTS, RCAS, etc.). Additional duties as assigned.

IAW DA PAM 611-21 qualifications for initial award of the applicable MOS: (1) A physical demands rating of very heavy. (2) Normal color vision. (3) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (c) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004. (4) Mandatory formal training. A physical profile of 222222. E-4’s, E-5’s, E-6’s must be able to get MOS qualified within one (1) year.

If not MOSQ, must meet MOS requirements per AR 611-21.

QUALIFICATION/ELIGIBILITY REQUIREMENTS:

1. Must be a Federally recognized member of the Army National Guard of Alabama.
2. Must be able to serve at least 3 years in an active military status prior to: (a) Completing 18-years of active Federal service, or (b) The date of mandatory removal (without any extension under any provision of law or regulation from Ready Reserve status based on age or service as prescribed by current directives).
3. Meet medical standards as prescribed by AR 40-501, chapter 3, 4 or 5.
5. Must not be under current suspension of favorable personnel actions.
6. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation.
7. Applicants must not be entitled to receive Federal military retired or retainer pay, receive Federal civil service annuities, or be eligible for immediate Federal civil service annuities.

8. Individuals who voluntarily resign from the AGR program in lieu of adverse personnel actions are not eligible to reenter the program.

9. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service (other than temporary medical disability) are ineligible to enter the AGR program.

10. Individuals who would attain 18 or more years of active military service during their initial tour period of AGR duty are ineligible to enter the AGR program.

11. Individuals involuntarily separated from the AGR program are not eligible to reenter the program.

12. Eligibility of females will be consistent with existing Department of the Army Combat Exclusion policies. Selection and nomination will be made from those applicants’ determined best qualified in terms principally involving experience, demonstrated ability, performance, training and education.


14. Must be able to obtain and maintain a secret clearance. Security clearance must not be suspended or denied.

GENERAL INFORMATION:

1. Applicants are subject to personal interview upon notification of time and place.

2. Selection and nomination will be made without regard to race, religion, color, national origin, gender, political affiliation, or age.

If interested in interviewing for this position, forward the following documents with this checklist on top:

1. NGB Form 34-1 dated Nov 2013 (AGR Application).
2. Copy of current MEDPROS IMR Report.
3. Copy of last 3 NCOERs.
5. Last 3 record APFTs (DA 705).
6. Height & Weight Statement (DA 5500 if applicable).
7. Copies of all DD 214’s
9. If your current grade exceeds the maximum grade of this announcement, you must submit a statement indicating willingness to accept an administrative reduction.
10. Memorandum from supervisor acknowledging your interest in the position (For current AGR members only).

Mail completed application packet to:

JFHQ-AL
ATTN: ALJ1-HRO-AGR-M (SSG Joseph A. Garland)
P.O. Box 3711
Montgomery, AL 36109-0711