STATE MILITARY DEPARTMENT
JOINT FORCES HEADQUARTERS ALABAMA ARMY NATIONAL GUARD
1720 CONGRESSMAN WILLIAM L. DICKINSON DRIVE
P.O. BOX 3711
MONTGOMERY, ALABAMA 36109-0711

S: 04 October 2016

NGAL-MPO-OFF

03 August 2016

MEMORANDUM FOR ALL UNITS, Alabama Army National Guard

SUBJECT: M-Day Statewide Advertisement # 16-165

1. The following vacancy currently exists within the listed unit: **1103 CSSB**

CONTROL #	MOS	RANK	PARA/LINE	LOCATION	DUTY TITLE
16-165	92M3O	SSG	108/14	EUFAULA	MORTUARY AFFAIRS NCO

2. Interested Soldiers that are **(ONE)** grade below the authorized rank are encouraged to apply. Soldiers do not have to be MOS qualified to apply however, must be able to be awarded the MOS in accordance with DA PAM 611-21. Soldiers cannot be under any suspension of favorable actions for any reason, and must have passed both an APFT and Height/Weight standards within 18 months of the suspense (closing date). Soldiers without a current PHA will be considered for the position but will not be promoted until completion of an approved PHA.

3. Interested applicants are to send the following:

a. Contact numbers both day and night.

b. Copy of the Statewide Vacancy Announcement.

c. Letter of endorsement from current Commander.

d. Updated Enlisted Record Brief (ERB).

e. GPFR-1790 (Individual Personnel Qualification Record).

f. Last three years of DA Form 705.

g. DA Form 5500/5501 (if applicable).

h. Last three years of NCOERs.

i. Current Official DA Photo (applies to E6 and above).

j. ASVAB test scores.

4. Application packet must be received NLT COB on **04 October 2016.** Please send all documents to 111th Ordnance Group (EOD), ATTN: SSG Latonya Oneal, 300 Consumer Avenue, Opelika, AL 36801 or email latonya.j.oneal.mil@mail.mil.

5. All Soldiers are reminded to review their iPERMS (accessible through AKO). It is the responsibility of all Soldiers to ensure their iPERMS file is complete and accurate.

6. Late and/or incomplete packets will be returned without action.

7. Point of contact for this action is SSG Oneal at 334-363-3439. Please do not contact the Enlisted Promotion Branch directly.

FOR THE ADJUTANT GENERAL:

CURTIS W. FAULK
COL, GS, ALARNG
Deputy Chief of Staff, Personnel