

**ALABAMA ARMY NATIONAL GUARD
ACTIVE GUARD RESERVES (AGR)
STATEWIDE VACANCY ANNOUNCEMENT # 22-028**

GRADE: SGT (E5)-SSG (E6)

POSITION: Admin/Training NCO/Adv Culinary NCO (303/02)

IPPSA POS: 06164959

FEMALE ASSIGNMENT ELIGIBILITY: Yes

OPENING DATE: 06 January 2022

MOS/AOC: 92G

UNIT: DET 1, 5001st QM CO

LOCATION: Atmore, AL

CLOSING DATE: 05 February 2022

AREA OF CONSIDERATION:

Open Statewide to all AGR, Military Technician and Traditional Guardsman in grades E5 through E6 who are current members of the Alabama Army National Guard.

Duty Position Job Description/Criteria:

Serves as the Administrative/Training NCO for DET 1, 5001st Quartermaster Company. The Admin/Training NCO is responsible for assisting in the planning, directing, and managing of all administrative & operational competencies within the Detachment. The Admin/Training NCO will assist in the supervision and management of the processing of all daily mission essential operations & personnel actions, LODs, awards, evaluations (OERs and NCOERs), promotions, flagging actions, and military pay at the company level. The Admin NCO will coordinate the compilation of the monthly strength report, medical readiness reporting, and other personnel readiness metrics for the company. The Admin NCO will conduct all other tasks as directed by the Supervisor. In addition to serving as the Admin NCO, he/she will serve as an Advanced Culinary NCO, supervising, preparing, and serving food in a field or garrison operation. Perform preliminary food preparation procedures. Prepare menu items listed on the production schedule. Bakes, fries, braises, boils, simmers, steams, and sautés as prescribed by Army recipes. Prepare serving line, garnish food items and apply food protection and sanitation measures in a field and garrison environment. Receive and stores subsistence items. Create Class I requirements using the Army Food Service Management Information System. Ensure proper and complete Class I Operational Rations are assembled for distribution from the Subsistence Platoon to supported Field Feeding Teams. Additional duties as assigned.

IAW DA PAM 611-21 qualifications for initial award of the applicable MOS:

- (1) A physical demands rating of Significant (Gray).
- (2) A physical profile of 222332.
- (3) Normal color vision.
- (4) Qualifying scores.
 - (a) A minimum score of 90 in aptitude area OF in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
 - (b) A minimum score of 85 in aptitude area OF on ASVAB tests administered on and after 2 January 2002.
 - (c) A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles in Physical Demand Category in “Significant” (Gray).

QUALIFICATION/ELIGIBILITY REQUIREMENTS:

- 1. Must be a federally recognized member of the Army National Guard of Alabama.
- 2. Must be able to serve at least 3 years in an active military status prior to: (a) Completing 18-years of active Federal service, or (b) The date of mandatory removal (without any extension under any provision of law or regulation from Ready Reserve status based on age or service as prescribed by current directives).
- 3. Meet medical standards as prescribed by AR 40-501, chapter 3, 4 or 5.
- 4. Must meet physical standards prescribed by AR 600-9.
- 5. Must not be under current suspension of favorable personnel actions.
- 6. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation.
- 7. Applicants must not be entitled to receive Federal military retired or retainer pay, receive Federal civil service annuities, or be eligible for immediate Federal civil service annuities.

8. Individuals who voluntarily resign from the AGR program in lieu of adverse personnel actions are not eligible to reenter the program.
9. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service (other than temporary medical disability) are ineligible to enter the AGR program.
10. Individuals who would attain 18 or more years of active military service during their initial tour period of AGR duty are ineligible to enter the AGR program.
11. Individuals involuntarily separated from the AGR program are not eligible to reenter the program.
12. Eligibility of females will be consistent with existing Department of the Army Combat Exclusion policies. Selection and nomination will be made from those applicants' determined best qualified in terms principally involving experience, demonstrated ability, performance, training and education.
13. Must be eligible for AGR service IAW AR 135-18.
14. Must be able to obtain and maintain a secret clearance. Security clearance must not be suspended or denied.
15. No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:
 - (a) No conviction by court-martial or by any Federal or state court.
 - (b) No punishment under Article 15, Uniform Code of Military Justice (UCMJ) or Alabama Code of Military Justice (ACMJ) caused by incidents that reflect adversely on the soldier's integrity and lack of trust.
 - (c) No letter of reprimand, censure, or admonition under the provisions of AR 600-37
16. All permanently filed adverse documents from any time or service in any component must be disclosed and included with packet. Soldier can provide additional explanation as needed. Failure to disclose all documents above may result in curtailment of the AGR Tour.

In accordance with AR 135-18, Staff Sergeant or above must possess the required grade and MOS level authorized for the AGR duty position. Sergeants or below must have the potential to become MOS qualified in the first 12 months or be released for active duty/FTNGD.

GENERAL INFORMATION:

1. This position requires some travel and training away from home station.
2. Applicants are subject to personal interview upon notification of time and place.
3. The Alabama National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, or gender.
4. Individuals must attend all periods of IDT/AT.

If interested in interviewing for this position, forward the following documents with this checklist on top:

1. NGB Form 34-1 (AGR Application).
2. Copy of current MEDPROS IMR Report.
3. Verification of COVID Vaccination
4. Copy of last 3 NCOERs (if applicable).
5. Current ERB.
6. Last 3 record APFTs (DA 705).
7. Commander's Height & Weight Memo
8. DA 5500 or 5501 (if applicable).
9. Copies of all DD 214s
10. Current RPAM Statement
11. If your current grade exceeds the maximum grade of this announcement, you must submit a statement indicating willingness to accept and administrative reduction
12. Memorandum from MACOM AO acknowledging your interest in the position (For current AGR members only).

Application packet must be received NLT COB on **05 February 2022**. Please email packet to SFC Azure S. Prad, azure.s.prad.mil@army.mil and ng.al.alarng.list.j1-mdm@army.mil. All applications must be in a single PDF. Any questions concerning this announcement contact SFC Prad, at the above email or call 334-271-7419.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.