

**ALABAMA ARMY NATIONAL GUARD  
ACTIVE GUARD RESERVES (AGR)  
STATEWIDE VACANCY ANNOUNCEMENT # 23-130**

**GRADE:** E5–E6 / SGT–SSG  
**POSITION:** Ch-47 Maintenance Chief/HR NCO  
**PARA/LIN:** IPPSA Position Number:  
**FEMALE ASSIGNMENT ELIGIBILITY:** Yes  
**OPENING DATE:** 27 April 2023

**MOS:** 15U3

**UNIT:** Det 6 Co E 1-169 Aviation BN  
**LOCATION:** Birmingham, AL  
**CLOSING DATE:** 26 May 2023

**AREA OF CONSIDERATION:**

Open Statewide to all AGR, Military Technician and Traditional Guardsman in grades E5 through E6 who are members of the Alabama Army National Guard.

**Duty Position Job Description/Criteria:** Perform personnel and administrative functions in support of subordinate battalions. Supervise personnel management activities to include maintaining enlisted personnel records and processing personnel actions concerning Soldiers. Operate and manage field personnel information systems, train, and assist system users, or monitor system activities. Prepare personnel accounting and strength management reports. Prepare and processes recommendations for awards and decorations and arranges for awards ceremony. Prepare, update, and coordinate requests for evaluations, to include responding to evaluation inquiries. Prepare and monitor requests for promotions and arrange for promotion ceremony, to include promotion declinations, reconsideration for promotions, and arrange for reduction and removal boards for Soldiers on local promotion standing lists. Process centralized and decentralized promotions and reduction actions. Prepare and monitor requests for reductions, transfers, and discharges. Apply knowledge of provisions and limitations of Freedom of Information and Privacy Acts. Requisitions and maintains office supplies, blank forms, and publications. Type military and non-military correspondence in draft and final copy. Prepare and maintain functional files per Army Records Information Management System (ARIMS). Evaluate personnel qualifications for special assignment. Prepare orders and request for orders Posts changes to Army regulations and other publications. Execute and monitor automated interface with other automated systems. Monitor status of unresolved errors and initiates required corrective action. Monitor processing of feedback from Higher Headquarters and takes necessary corrective action. Identify problems and discrepancies. Provide assistance or refer resolution to superiors. Performs and/or supervises inspections, repairs, and maintenance according to drawings, blueprints, directives, technical manuals, and safety procedures (excluding repair of armament, avionic, electrical, and cryptographic equipment/system components) to include the lubrication of required components and the removal and installation of aircraft subsystems, using special tools and equipment as required. Prepares aircraft related maintenance forms and records. Supervises and provides technical guidance to subordinate personnel performing duties described and evaluates the technical training program. Evaluates maintenance operations and facilities for compliance with directives, technical manuals, work standards, safety procedures, and operational policies. Performs maintenance trend analysis and applies production control, quality control and other maintenance management principles and procedures to airplane maintenance operations. Plans, conducts, and supervises aircraft technical inspections. Computes basic weight and balance records. Ensure compliance with aircraft configuration control, Army Oil Analysis Program, and test measuring diagnostic calibration. Performs other duties as assigned.

**IAW DA PAM 611-21 qualifications for initial award of the applicable MOS:**

- (a) A physical demands rating of Moderate (Gold).
- (b) A physical profile of 222211.
- (c) Normal color vision.
- (d) Qualifying scores.
  - 1. A minimum score of 105 in aptitude area MM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - 2. A minimum score of 102 in aptitude area MM on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
  - 3. A minimum score of 104 in aptitude area MM on ASVAB tests administered on and after 1 July 2004.
  - 4. A Minimum OPAT score of Standing Long Jump (LJ) - 0120 cm, Seated Power Throw (PT) - 0350 cm, Strength Deadlift (SD) - 0120 lbs., and Interval Aerobic Run (IR) - 0036 shuttles in Physical Demands Category "Moderate" (Gold)
- (e) Formal training (completion of a resident MOS 15U course conducted under the auspices of The United States Army Aviation Center of Excellence (USAACE).
- (f) Reclassification: Must meet the above qualifications and all prerequisites IAW AR 614-200 Chapter 3-19 and AR 40-501 Chapter 3. Must be in the grade of SPC (non-promotable) or below unless they have held an aviation maintenance/component repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level.

(1) National Guard: Soldiers that do not meet the above qualifications must submit a determination packet through National Guard Bureau, ATTN: NGB-ARNG-AV, 111 South George Mason Drive, Arlington, VA 22204-1382.

(2) Alcohol and drug abuse as defined below will disqualify any Soldier or potential enlistee from this MOS. This disqualification will not be waived, even though the Soldier/potential enlistee satisfactorily completes the Army Substance Abuse Program (ASAP) or a civilian equivalent, except as specified below:

(a) A medically diagnosed history of alcohol abuse as defined in the substance use disorder section of the Diagnostic and Statistical Manual, 4th Edition, 2000 "text revision" (DSM-IV) (<http://www.psych.org/MainMenu/Research/DSMIV.aspx>) is disqualifying. Cdr, HRC may waive this disqualification after a Soldier/potential enlistee in this MOS successfully completes the Army ASAP Education, out-patient or inpatient programs or its civilian equivalent, based on the recommendations of the chain of command and the Cdr, USA Aeromedical Center. A Soldier/potential enlistee who completes any aspect of ASAP and is involved in an additional offense involving alcohol or alcohol abuse will be immediately reclassified or denied enlistment in this MOS as a high risk.

(b) Except as provided in (e) below, a wrongful or improper use of narcotic or other controlled substance or dangerous drug as defined by Title 21 United States Code (USC) Controlled Substances Act, Section 801, et seq, (<http://www.deadiversion.usdoj.gov/21cfr/21usc/801.htm>) is disqualifying.

(c) A positive result of urine test administered per AR 600-85 The Army Substance Abuse Program, that leads to medical evaluation and a finding of "no diagnosis apparent, improper use" is disqualifying.

(d) Except as provided in (e) below, a documented instance of the use, sale, transfer, possession, or manufacture of any narcotic or other controlled substance or dangerous drug as defined by 21 USC 801, et seq, is disqualifying. A documented instance includes conviction by any courts martial or any civilian court. Convictions include juvenile adjudication, non-judicial punishment under Article 15, UCMJ, or voluntary confession after proper rights warning according to Article 31(b), UCMJ.

(e) A Soldier or potential enlistee will not be disqualified for teenage civilian experimentation with marijuana or other cannabinoids disclosed in voluntary confessions of drug experimentation documented solely by information obtained from DD Form (SF) 2808 Report of Medical Examination or DD Form (SF) 2807-2 Medical Prescreen of Medical History Report. (Experimentation is defined as one time use or casual use over a short period of time resulting from peer pressure.) The use disclosed must have occurred prior to the individual's 18th birthday, and prior to enlistment in any armed force.

(3) MOS closed for reclassification to Soldiers who have been deemed permanently non-deployable in accordance with AR 614-30, AR 40-501, AR 220-1 and AR 600-8-101. Soldiers must meet the minimum criteria for retain-ability stated in AR 600-60, paragraph 4-2(b) and be fully deployable to all locations and echelons.

#### **QUALIFICATION/ELIGIBILITY REQUIREMENTS:**

1. Must be a federally recognized member of the Army National Guard of Alabama.
2. Must be able to serve at least 3 years in an active military status prior to: (a) Completing 18-years of active federal service, or (b) The date of mandatory removal (without any extension under any provision of law or regulation from Ready Reserve status based on age or service as prescribed by current directives).
3. Meet medical standards as prescribed by AR 40-501, chapter 3, 4 or 5.
4. Must meet physical standards prescribed by AR 600-9.
5. Must not be under current suspension of favorable personnel actions.
6. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation.
7. Applicants must not be entitled to receive Federal military retired or retainer pay, receive Federal civil service annuities, or be eligible for immediate Federal civil service annuities.
8. Individuals who voluntarily resign from the AGR program in lieu of adverse personnel actions are not eligible to reenter the program.
9. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service (other than temporary medical disability) are ineligible to enter the AGR program.
10. Individuals who would attain 18 or more years of active military service during their initial tour period of AGR duty are ineligible to enter the AGR program.
11. Individuals involuntarily separated from the AGR program are not eligible to reenter the program.
12. Eligibility of females will be consistent with existing Department of the Army Combat Exclusion policies. Selection and nomination will be made from those applicants determined best qualified in terms principally involving experience, demonstrated ability, performance, training and education.
13. Must be eligible for AGR service IAW AR 135-18.
14. Must be able to obtain and maintain a secret clearance. Security clearance must not be suspended or denied.
15. No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:
  - (a) No conviction by court-martial or by any Federal or state court.
  - (b) No punishment under Article 15, Uniform Code of Military Justice (UCMJ) or Alabama Code of Military Justice (ACMJ) caused by incidents that reflect adversely on the soldier's integrity and lack of trust.

(c) No letter of reprimand, censure, or admonition under the provisions of AR 600-37

16. All permanently filed adverse documents from any time or service in any component must be disclosed and included with packet. Soldier can provide additional explanation as needed. Failure to disclose all documents above may result in curtailment of the AGR Tour.

***In accordance with AR 135-18, Staff Sergeant or above must possess the required grade and MOS level authorized for the AGR duty position. Sergeants or below must have the potential to become MOS qualified in the first 12 months or be released for active duty/FTNGD.***

**GENERAL INFORMATION:**

1. This position requires some travel and training away from home station.
2. Candidates will be evaluated on the basis of their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application and personal interview.
3. The Alabama National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, or gender.
4. Individuals must attend all periods of IDT/AT.

**If interested in interviewing for this position, forward the following documents with this checklist on top:**

1. NGB Form 34-1 (AGR Application dated November 2013)
2. Copy of current MEDPROS IMR Report
3. Current Flight Duty Medical Examination (DD 2992)
4. Copy of last 3 NCOERs (if applicable)
5. Current ERB with ASVAB Scores
6. Last 3 record APFTs (DA 705)
7. Commander's Height & Weight Memo
8. DA 5500 or 5501 (if applicable)
9. Copies of all DD 214s
10. Current RPAM Statement
11. If your current grade exceeds the maximum grade of this announcement, you must submit a statement indicating willingness to accept and administrative reduction.
12. Memorandum from MACOM AO acknowledging your interest in the position (For current AGR members only).

Application packet must be received NLT COB on **26 May 2023**. Please email packet to SFC Azure S. Prad, <mailto:azure.s.prad.mil@army.mil> and [ng.al.alarnng.list.j1-mdm@army.mil](mailto:ng.al.alarnng.list.j1-mdm@army.mil). **All documentations must be combined into a PDF Packet.** Any questions concerning this announcement contact SFC Prad, at the above email or call 334-271-7419.

**FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.**