

ACTIVE/GUARD RESERVE (AGR)

**Vacancy Announcement 23-194
(For On Board AGR Enlisted Only)
Rank: SGT-SSG**

**Supply Sergeant
MOS: 92Y30 (E-6) – 1 Vacancy
Position Number 04529763**

**C CO, MED, GSB, 20TH SFG
Homewood, Alabama**

OPENING DATE: 07 September 2023

CLOSING DATE: 21 September 2023

ARNG AGR JOB ANNOUNCEMENT: Open to current AL ARNG SGTs thru SSGs Only

Must Become Airborne Qualified

Duty Position Job Description/Criteria:

Serve as the Supply Sergeant; Selected individual will manage overseeing, evaluating, and processing all logistics-related matters for the company. As the Unit Supply Sergeant, the individual: Supervises or performs duties involving requests, receipt, storage, issue, accountability and preservation of individual, organizational, installation and expendable supplies and equipment; receives, inspects, inventories, loads, unloads, segregates, stores, issues, delivers and returns organization and installation supplies and equipment; Operates unit level computers (ULC); Prepares all unit/organizational supply documents; Maintains automated supply system for accounting of organizational and installation supplies and equipment; Issues and receives small arms; Secures and controls weapons and Ammunition in security areas; Schedules and performs preventive and organizational maintenance on weapons; Supplies technical guidance to lower-grade personnel; Coordinates supply activities; Reviews and annotates changes to unit material condition status report; Handles posting all transactions to property books and supporting documents files; Coordinates with company and battalion personnel to ensure that equipment and supplies are available and ready for events and other training activities as scheduled; Performs operator duties and unit level maintenance functions on assigned computer systems and equipment (GCSS-Army, ISM, DTS, RCAS, etc.); Manages and Implements the Commander's Supply Discipline Program (CSDP); Additional duties as assigned.

If interested in interviewing for this position, please forward the following:

1. Memorandum Requesting an Interview.
2. Current Selection Board Record Brief (ERB).
3. MEDPROS IMR Report.
4. Commander's Height & Weight Memo.
5. DA 5500/5501 (if applicable).
5. Last 3 NCOERs.
6. Last 2 record APFT/ACFT (DA 705).
7. Memo from MACOM AO acknowledging your interest in the position.

In the event that an E5 is selected, that individual will not be promoted until they are at the top of their respective promotion list.

Application packet must be received NLT COB on **21 September 2023**. Please email packet to SFC Azure S. Prad, azure.s.prad.mil@army.mil and ng.al.alarng.list.j1-mdm@army.mil. All documents must be combined into a PDF Packet. Any questions concerning this announcement contact SFC Prad, at the above email or call 334-271-7419.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.