

**ALABAMA ARMY NATIONAL GUARD
ACTIVE GUARD RESERVES (AGR)
STATEWIDE VACANCY ANNOUNCEMENT # 23-017**

GRADE: O1-O3 / 2LT - CPT
POSITION: S3 Battalion Training Officer
IPPS-A Position #:
FEMALE ASSIGNMENT ELIGIBILITY: Yes

MOS: 15A/15B (Aviation Officer)
UNIT: HHC, 1-13^{1st} Aviation Regiment
LOCATION: Hope Hull, AL
AIRCRAFT QUALIFICATION: UH-60 A/L/M

OPENING DATE: 02 November 2023

CLOSING DATE: 01 December 2023

ARNG AGR JOB ANNOUNCEMENT:

Open Statewide to all AGR, Military Technician and Traditional Guardsman in grades O1 through O3 who are current members of the Alabama Army National Guard.

Note: Must be branch qualified (15A/67J/15B).

Duty Position Job Description/Criteria:

Serves as the battalion's S3 Operations day to day representative and supervisor of the S3 operations full-time unit staff in the daily operations sections of the battalion. Ensures the highest readiness status of the battalion regarding all matters in individual and collective training and readiness. Anticipates and recommends solutions to the needs of the unit in all aspects of battalion readiness. Responsible for military training by devising and implementing yearly training briefs (YTB), yearly training plans (YTPs), yearly training calendars (YTCs), unit training plans (UTPs), IDT/AT/MACOM FRAGORDs and other OPORDs as required. Responsible for completing the quarterly Commander's Unit Status Report (CUSR). Establishes guidelines and procedures, reports and assessments for the unit and individual assessments for the unit and individuals assigned. Ensures that training is compliance in with Army training doctrine and AR 350-1 requirements. Prepares training guidelines, individual training records, operation orders, mobilization plans, SOP's, and readiness reports. Prepares for unit yearly training workshop to develop yearly training plan with unit leadership. Provides quality control on all subordinate monthly unit training schedules and plans for approval of commander and higher headquarters. Maintains training guidance and documents as required by higher headquarters. Prepares training and evaluation outlines and lesson plans. Prepares automated requests for orders. Prepares correspondence for approval by commander or higher-level supervisor. As required, completes training expenditure forecasts. Coordinates training programs for the battalion to include the scheduling of training areas, obtained equipment and other materials as required for testing of personnel and training scorer/evaluators or test officers. Procures, designs, reproduces, and distributes a variety of training aids, map overlays, and T&EOs that are necessary to unit personnel for the efficient operation and training of the battalion. Manages the military schools' program of the unit. Coordinates with the higher headquarters to obtain quotas for personnel to attend school (Service, NCO, Warrant Officer, Officer, Special, etc.). Manages use of school quotas, training support manning days and other training resources as allocated to the unit. Prepares and forwards requests for training for all unit members ensuring applicants are eligible to attend the school requested and all prerequisites have been met. Prepares or requests the appropriate personnel action (e.g., ASI or MOS award) upon completion of required training and other qualifications. Makes recommendations regarding training facilities best suited to the unit in achieving its goals and objectives. Initiates requests for equipment's training support to higher, adjacent, and other military commands to support unit training objectives. Develops the unit Mission Essential Task List (METL) and provides input for the yearly training plan. Assembles and maintains statistics on weapons qualifications, crew qualifications/table certifications, Army Combat Fitness Test, weight control, Common Task Testing, Military Occupational Skill Qualification, aircrew member readiness level, and other critical data as required. Trains unit leaders on how to maintain leader books and other training material as directed by the command. As required, assists in completing administrative and personnel transactions for the unit. Prepares or assists in preparing critical personnel documents. Prepares correspondence for the unit. Operates and uses the following systems: ATRSS, DAMPS, AFAM, DTS, DTMS, RIFMS, TAMIS, FMSWeb, USR, ALMS, ATN, and CATS. Assists in the preparation of the following inspections: ARMS, CDDP, CMDP, and COMET. Completes additional duties and requirements as determined and directed by the battalion commander, S3 Operations Officer, and the battalion XO/AO. As a rated aircrew member completes all semi-annual and annual ATP requirements in order to gain and maintain RL1 D/N/NVG; maintains aircraft currency while working to achieve PC status if not already a PC in the UH-60 A/L/M.

QUALIFICATION/ELIGIBILITY REQUIREMENTS:

1. Must be a federally recognized Army National Guard Officer and current member of the Army National Guard of Alabama.
2. Must be able to serve at least 3 years in an active military status prior to: (a) Completing 18-years of active Federal service, or (b) The date of mandatory removal (without any extension under any provision of law or regulation from Ready Reserve status based on age or service as prescribed by current directives).
3. Must be a rated Army Aviator qualified in the UH-60 A/L/M.

4. Meet medical standards as prescribed by AR 40-501, chapter 3, 4 or 5.
5. Must meet physical standards prescribed by AR 600-9.
6. Must not be under current suspension of favorable personnel actions.
7. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation.
8. Applicants must not be entitled to receive Federal military retired or retainer pay, receive Federal civil service annuities, or be eligible for immediate Federal civil service annuities.
9. Individuals who voluntarily resign from the AGR program in lieu of adverse personnel actions are not eligible to reenter the program.
10. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service (other than temporary medical disability) are ineligible to enter the AGR program.
11. Individuals who would attain 18 or more years of active military service during their initial tour period of AGR duty are ineligible to enter the AGR program.
12. Individuals involuntarily separated from the AGR program are not eligible to reenter the program.
13. Eligibility of females will be consistent with existing Department of the Army Combat Exclusion policies. Selection and nomination will be made from those applicants determined best qualified in terms principally involving experience, demonstrated ability, performance, training, and education.
14. Must be eligible for AGR service IAW AR 135-18.
15. Must be able to obtain and maintain a secret clearance. Security clearance must not be suspended or denied.
16. No documented instances in the last 5 years of conduct which reflects adversely on the character, honesty, or integrity of the Soldier to include:
 - (a) No conviction by court-martial or by any Federal or state court.
 - (b) No punishment under Article 15, Uniform Code of Military Justice (UCMJ) or Alabama Code of Military Justice (ACMJ) caused by incidents that reflect adversely on the soldier's integrity and lack of trust.
 - (c) No letter of reprimand, censure, or admonition under the provisions of AR 600-37
 - (d) Substance abuse
 - (e) DUI
17. All permanently filed adverse documents from any time or service in any component must be disclosed and included with packet. Soldier can provide additional explanation as needed. Failure to disclose all documents above may result in curtailment of the AGR Tour.
18. Must be willing to serve in positions outside aviation in branch immaterial positions (01A) as dictated by the needs of the ALARNG for extended periods of time.

GENERAL INFORMATION:

1. Must meet the physical qualifications outlined in AR 40-501, as appropriate. Must comply with the military duty eligibility requirements IAW DA Pam 611-21.
2. Must not be flagged for weight, APFT, security violations or pending any adverse actions.
3. This position requires some travel and training away from home station.
4. Applicants are subject to personal interview upon notification of time and place.
5. The Alabama National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, or gender.
6. Individuals must attend all periods of IDT/AT, TDY assignments, and MILED as applicable.

If interested in interviewing for this position, forward the following documents with this checklist on top:

1. NGB Form 34-1 (AGR Application dated November 2013)
2. Officer Record Brief (ORB)
3. Copy of current MEDPROS IMR Report
4. Copy of last 3 OERs (if applicable; may use DA Form 1059 Academic Evaluation Report as supporting documentation or in lieu of an OER if last 3 are not available).
5. Current DD2992 Medical Recommendation for Flying Or Special Operational Duty – must be FFD or FFD with an approved waiver.
6. Orders for Award of Army Aviator Aeronautical Designation of the Army Aviator Badge or Certificate of Graduation of IERW.
7. Last 3 record APFT/ACFTs (DA 705)
8. Commander's Height & Weight Memo
9. DA 5500 or 5501 (if applicable)
10. Copies of all DD 214s
11. Current RPAM Statement
12. Non-official transcripts showing completion of an undergraduate/graduate degree from an accredited institution or Civilian Education Update verified by the ALARNG Education Service Office.
13. Additional duty certificates of completion/DA Form 1059 such as UMO, EO, SHARP, SARC, UPL, MRT, Airborne, Air Assault, Joint Fire Power Course, Air Load Planner, AO/BO, Environmental Compliance Officer, Additional Duty Safety Officer

Course, etc.

14. Security Clearance Memorandum

15. Signed Letter of Recommendation from an O5/LTC or higher.

16. Memorandum from MACOM AO acknowledging your interest in the position (For current AGR members only).

Application packet must be received NLT COB on **16 November 2023**. Please email packet to SFC Azure S. Prad, azure.s.prad.mil@army.mil and ng.al.alarnq.list.j1-mdm@army.mil. All applications must be combined into a PDF. Any questions concerning this announcement contact SFC Prad, at the above email or call 334-271-7419.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.