

**ACTIVE / GUARD RESERVE (AGR)  
Vacancy Announcement #24-059  
(For On Board AGR Enlisted Only)  
RANK: SSG**

**Supply Sergeant  
MOS/AOC: 92Y30**

**22<sup>ND</sup> RRB  
Montgomery, AL**

**OPENING DATE: 08 February 2024**

**CLOSING DATE: 23 February 2024**

**ARNG AGR JOB ANNOUNCEMENT:** Open to current AL ARNG AGR Enlisted Only.

**Duty Position Job Description/Criteria:**

Selected individual will assist Battalion Senior Supply Sergeant in managing property assigned to the 22nd Recruiting and retention Battalion. As the Battalion Supply NCO, selected individual will be responsible for overseeing, evaluating and processing all Logistics-related matters for the Recruiting and Retention Battalion. Duties include and are not limited to the request/receipt/issue of expendable supplies and equipment; assist in property accountability through GCSS-Army; schedule preventive maintenance on marketing equipment; responsible for managing the Supply Discipline Program; initiates Financial Liability Investigations of Property Loss (FLIPL) orders OCIE and new hire clothing through ISM and CCDF; and manages the largest GSA fleet for 22nd Recruiting & retention BN. Individual is responsible for posting all transactions to property books and supporting documents files. Coordinates with company and battalion personnel to ensure that equipment and supplies are available and ready for events and other training activities as scheduled. Performs operator duties and battalion level maintenance functions on assigned computer systems and equipment. Additional duties as assigned.

**GENERAL INFORMATION:**

1. Applicants are subject to personal interview upon notification of time and place.
2. The Alabama Army National Guard is an equal opportunity employer. Selection and nomination will be made without regard to race, religion, color, national origin, gender, political affiliation, or age.

**If interested in interviewing for this position, please forward the following:**

1. Memorandum Requesting an Interview.
2. Current Enlisted Record Brief (ERB).
3. MEDPROS IMR Report.
4. Commander's Height & Weight Memo
5. DA 5500/5501 (if applicable).
6. Last 3 NCOER's.
7. Last 2 record ACFT (DA 705).
8. Memo from MACOM AO acknowledging your interest in the position.

Application packet must be received NLT COB on **23 February 2024**. Please email packet to SFC Azure S. Prad, [azure.s.prad.mil@army.mil](mailto:azure.s.prad.mil@army.mil) and [ng.al.alarnng.list.j1-mdm@army.mil](mailto:ng.al.alarnng.list.j1-mdm@army.mil). **All documents must be combined into a single PDF Packet.** Any questions concerning this announcement contact SFC Prad, at the above email or call 334-271-7419.

**FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.**