

**ACTIVE / GUARD RESERVE (AGR)
Vacancy Announcement 25-025
(For On-Board AL ARNG AGR Officers Only)**

**AGR MANAGER
MOS/AOC: Immaterial (01A00)**

**JFHQ-AL-HRO-MDM
Montgomery, AL**

OPENING DATE: 3 April 2025

CLOSING DATE: 16 April 2025

ARNG AGR JOB ANNOUNCEMENT: (CW4 and LTC) Open to current AL ARNG AGR Officers in the grade of CW4 and LTC. (MAJ(P) who have been State Selected for LTC may apply.)

Duty Position Job Description/Criteria:

Provides overall Human Resource Management and analysis for the Active Guard Reserve Program (AGR) to include both Army and Air Force personnel. Processes manpower staffing requirements, NGB Annual and Mid-Year Authorization Vouchers and position requests. Manages Lifecycle of all AGR Personnel (Initial Hire, Promotions, Reassignments, Separations, Retirements). Manages all AGR Control Grade Allocations (MAJ – COL, MSG – SGM). Manages and maintains manning document. Works in direct coordination with the Technician Human Resource Manager to synchronize full time manning allocations. Establishes, maintains, and monitors the priority placement list. Informs AGR force through articles in the HRO Newsletter/Bulletin and State Web page. Maintains and executes State AGR Travel and PCS requirements. Perform other duties as assigned.

GENERAL INFORMATION:

1. Applicants are subject to personal interview upon notification of time and place.
2. Selection and nomination will be made without regard to race, religion, color, national origin, gender, political affiliation, or age.

If interested in interviewing for this position, please forward the following:

1. Memorandum Requesting an Interview.
2. Current validated Selection Board Officer Record Brief (ORB).
3. MEDPROS IMR Report.
4. Commander's Height & Weight Memo.
5. DA 5500(if applicable).
6. Last 3 OERs
7. Last 3 Record ACFT (DA 705).

Application packet must be received NLT COB on **16 April 2025**. Please email packet to SFC Stayce E. Montgomery, stayce.e.montgomery.mil@army.mil and ng.al.alarng.list.j1-mdm@army.mil. **All applications must be in one single PDF.** Any questions concerning this announcement contact SFC Montgomery, at the above email or call 334-271-7468.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.