

ALABAMA ARMY NATIONAL GUARD  
Office of the Human Resource Office  
PO Box 3771  
Montgomery, AL 36109-0711  
ACTIVE GUARD RESERVE (AGR) VACANCY  
ANNOUNCEMENT NUMBER: 25-001

OPENING DATE: 22 October 2024

CLOSING DATE: 21 November 2024

I understand that I am applying for an Enlisted AGR Position, that will require a Face-to Face Board at Fort McClellan, Alabama scheduled for 3-4 December 2024.

THIS VACANCY ANNOUNCEMENT WILL PRIMARILY BE USED TO FILL ENTRY LEVEL ENLISTED AGR POSITIONS (E4-E6), HOWEVER, CAREER MANAGED POSITIONS (E6 AND ABOVE) MAY BE FILLED ON AN AS REQUIRED BASIS.

(Please X, which one applies)

APPLICANT FACTORS: I am applying for [ ] Admin/Training Position [ ] Unit Supply Position [ ] Warrant Officer

**LOCATION OF POSITION:**

UNIT	MOS	DUTY LOCATION	POSITION TYPE
1-111 <sup>th</sup> MEDEVAC	15T	Hope Hull, AL	Admin/Training
A CO, 1-167 IN	11B	Tuscaloosa, AL	Admin/Training
203 <sup>rd</sup> MP BN	42A	Athens, AL	Admin/Training
168 <sup>th</sup> EN CO	12N	Fayette, AL	Admin/Training
166 <sup>th</sup> EN CO	12N	Citronelle, AL	Admin/Training
186 <sup>th</sup> EN CO	92Y	Dothan, AL	Unit Supply
20 <sup>th</sup> SF	18*	Gadsden, AL	Admin/Training
20 <sup>th</sup> SF	18*	Fort Payne, AL	Admin/Training
20 <sup>th</sup> SF	W180A	Birmingham, AL	Company Operations Warrant Officer

**WHO MAY APPLY:**

Must be a current member of the Alabama Army National Guard within the grade(s) of E4 to E6. Selected Soldier(s) may be required to take an administrative reduction based on position grade.

**POSITION COMPATIBILITY REQUIREMENTS:**

Must qualify for and be placed in the following compatible MOS. Exact MOS requirements will be determined based on vacancy/specific job (line scores will be considered). Applicants must meet minimum qualifications as outlined on this announcement. Applicants will be considered for entry into the AGR program and will only be offered positions for which **they are eligible to enter** (i.e., meeting ASVAB score, PULHES, or Security Clearance requirements for MOS, etc).

**MAJOR ELIGIBILITY REQUIREMENT:**

Enlisted Soldiers in the grade of E6 or above must be MOSQ for the position which hired into. If selected, Enlisted Soldiers Non-DMOSQ will have to take an administrative reduction. Soldiers who elect to take an administrative reduction must then compete via the Enlisted Promotion System (EPS) and placed in the selection objective to be promoted.

**BRIEF JOB DESCRIPTION:**

Applicants will be evaluated based on their education, experience, training and performance. This advertisement will be used to fill multiple positions to include but not limited to: Admin NCO, Training NCO, and Unit Supply NCO.

#### MINIMUM APPOINTMENT REQUIREMENTS:

1. ALL MOSs will be considered.
2. Must meet current Army Combat Fitness Test Requirements IAW AR 350-1 and height/weight standards as prescribed by AR 600-9 (ACFT will be performed during the Face-to Face Board).
3. Must have tested negative Human Immunodeficiency Virus (HIV) within 24 months of accession date IAW AR 600-110 (Periodic Health Assessment (PHA) will be performed during the Face-to Face Board).
4. Must have a security clearance. Security Clearance memorandums must be within 6 months of advertisement closing date.
5. Selectees who do not possess the appropriate MOS must become qualified within 12 months of assignment. Failure to become MOS qualified within the specified period is subject to mandatory involuntary separation from the AGR program. Applicants must meet the physical demands rating and qualifications for award of the MOS in accordance with DA Pam 611-21 and NGR 600-200.
6. Soldiers must meet initial entry criteria for the title 32 AGR program as listed in AR 135-18, table 2-1, table 2-2, and table 2-3, as well as NGR 600-5, table 2-1. Soldiers may be disqualified for any criteria as listed in these tables. Waviable disqualifications require that the waiver request be submitted with the application.
7. Must meet medical standards IAW AR 40-501, chapters 3 and 4, as appropriate. If PULHES numerical indicator of P3 or P4, must meet the requirements of AR 600-60.
8. Must not be under a current suspension of favorable personnel action (flagged), to include Bar to Reenlistment.
9. INSTRUCTIONS FOR APPLYING: All applications will be submitted to SFC Stayce E. Montgomery at JFHQ-MDM Staff Distro: [ng.al.alarnq.list.j1-mdm@army.mil](mailto:ng.al.alarnq.list.j1-mdm@army.mil). Applications must be endorsed and sent from the MACOM S1 Representative to ensure packet accuracy.
10. Applicants with complete packets will be boarded by a centralized board and placed on order of merit list (OML), which will be used to select qualified individuals as positions become available. Applicants will remain on the OML for 90 days from the centralized hiring board date.

#### APPLICATION DOCUMENTS:

The documents listed as “**Mandatory**” must be submitted for AGR eligibility screening. Documents missing or not in compliance with announcement instructions will result in **DISQUALIFICATION** if not corrected. Missing/out of date documents **MUST** be addressed by a brief memorandum citing the document discrepancy with a short explanation. Documents listed as “**Board**” are required for evaluation by the hiring board. Missing or out of date documents will not disqualify applicant from screening but may result in an unfavorable evaluation by the hiring board. Missing/out of date documents may be addressed by a brief memo citing the document discrepancy with a short explanation. **Applications with missing or out of date documents will be marked as incomplete and sent back to the applicant (at the email provided) for correction. Corrections must be submitted prior to the close date of the application, or they will not be considered.**

1. (Mandatory) NGB Form 34-1 (version 20131111): Must be signed. Pay attention to instructions in Section IV and V. If “YES” for #3 or #4, provide police report.
2. (Mandatory) Individual Medical Readiness Record (IMR): Located under "Forms" in the MEDPROS Medical Readiness Portal at <https://medpros.mods.army.mil/portal/>. Must reflect current favorable PHA in accordance with (IAW) AR 40-501, Chapter 3, conducted within 15 months prior to the close date. Any PULHES with a P3 or P4 must be cleared by the Physical Evaluation Board (DA Fm 199). Screenshots of MEDPROS screen are not authorized. Applicant **MUST** submit IMR.
3. (Mandatory) Verification of AR 600-9 compliance (memo, DA 5500/5501, or FNG 206): HT/WT screening must be current within 6 months of job closing date. Soldiers that do not require a tape due to an ACFT score  $\geq$  540 on

record ACFT [as of 01MAR23] with at least 80 points in each of the six events, must state this on their HT/WT verification document.

4. (Mandatory) Certified Selection Board Soldier Record Brief (ERB) (Certified by the unit): Updated copy within 180 days of job closing date. Enlisted only: ERB must include ASVAB scores with date of test.
5. (Mandatory) Security Clearance Verification Memo: Must be obtained from local security manager. Must be within 6 months of advertisement closing date.
6. (Mandatory) NGB Form 23B Retirement Points Statement (RPAM): Submit a current copy, dated within 12 months of job closing date. (See your unit for this document) (Initial hire only - current ALARNG AGRs are exempt).
7. (Mandatory) DD Forms 214: All ever received. The DD 214 must be one of the following copies: #2, #4, #7 or #8 which includes all special additional information (Initial hire only-Current ALARNG AGRs are exempt).
8. (Mandatory - as required) Waiver request for initial entry: Required for applicants who require a waiver IAW AR 135-18 2-2b/NGR 600-5. Soldiers who require a waiver for entry in the AGR Program will submit a request for the appropriate waiver, for each disqualification, through their command in a memorandum format per AR 25-50 enclosed with their application.
9. (Mandatory/Board) Discrepancy Memo: Explain any deficiencies in packet (missing/incorrect documents).
10. (Board) Letters of Recommendation: Must be from military supervisor of applicant.
11. (Board) Resumé (optional but highly recommended): Focus on official military training and civilian experience (do not include cover letter).
12. (Board) NCOER: All copies during the last 3 years to include current (thru date on or before close date of announcement) Address any issues in discrepancy memo.

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**AGR STAFFING CONTACT INFO:**

SFC Stayce E. Montgomery

**Email:** stayce.e.montgomery.mil@army.mil

**Phone:** (334) 271-7468

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**EQUAL OPPORTUNITY:**

The Alabama National Guard is an Equal Employment Opportunity Employer. All qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, sex (including gender identity) or sexual orientation.